VALLEY CITY PARK BOARD PROCEEDINGS – September 8th, 2026, 7am
Gaukler Family Wellness Center

President, Buff Murray, presided and called the meeting to order.

ROLL CALL
Members Present: Commissioners Buff Murray, Jordyn Heck, Ross Powell, Kirk Olson and Seth Hanson
Members Absent:
Others Present: Tyler Jacobson: Executive Director, Ashley Martinson: Office Manager, Staff: Brandyn Heck, Mercidez Lunn, Matt Brandvold

Opened 9/8/2026, 7:00 am

APPROVE MINUTES FOR AUGUST 5th, 2026
Commissioner Powell made a motion to approve the minutes from the previous meeting August 5th, 2026; seconded by Commissioner Heck. All voted "Aye." MOTION CARRIED.

PUBLIC HEARING / APPROVAL – DECEMBER 31ST, 2027 BUDGET

President Murray opened the public hearing on the 2027 Budget of the Valley City Park District. He reviewed the budget which levies, $1,113,568.05 with a 3% increase, Mill Valuation 26,001.00, total mills 42.83. No one from the general public attended to express their concerns and Commissioner Heck moved to close the public hearing; seconded by Commissioner Hanson. A roll call vote was taken with Commissioners Heck, Hanson, Powell, Olson and Murray voting "Aye". MOTION CARRIED. Commissioner Powell moved to approve the 2027 Final Budget; seconded by Commissioner Heck. A roll call vote was taken with Commissioners Heck, Hanson, Powell, Olson and Murray voting "Aye". MOTION CARRIED

ACCOUNTANT – CPA HAROLD ROTUNDA
N/A at this time

STAFF REPORTS
B. Heck- Talked about tree removal across the parks regarding Dutch Elm Disease and storm damage. 57 trees have been removed through a grant program at Chautauqua Park. Wooden exercise equipment has been removed, tennis board assembled and set up at the court, skate park sign updated and buck thorn has been sprayed at Hidden Pond Trail.

M. Lunn- Pool opened late due to slide pump repair and is now officially closed for the season. Several swimming lessons took place this summer. Currently looking for and accepting job applications for lifeguards. This winter Mrs. Lunn will be looking into WSI, CPO and LGSI classes to get certified. Wellness Center had hot tub jets repaired, and pool pump seals replaced.

M. Brandvold- Update presented on adult summer activities along with summer youth rec programs. Wednesday night game days at t-ball were successful and plan to keep that additional game night. Basketball for Fall will be looking to move to 3x3 league with $150 team fee, no more than 5x5 due to lack of numbers. Set to host Three Rivers Baseball League Tournament Summer 2027. Special events went well this summer, Parktober Fest is coming up quickly if any board members wanting to volunteer help is always needed.
Commissioner Olson mentioned Christmas lights for Chautauqua and how he would like to see them up this year and would be willing to help as needed to see it go. Mr. Jacobson and Olson will meet next month to discuss it.

WELLNESS CENTER BAN
Two juveniles did damage to stereo cabinets in the fitness rooms. When meeting with Mr. Jacobson they claimed it was an accident, they wanted to play music, and they forgot to tell staff about the accident after

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WELLNESS CENTER BAN- CONTINUED…
checking the cabinet one last time prior to leaving the facility. There are video footage and a police report filed.
Mr. Jacobson is requesting a one-year suspension from the facility. Commissioner Hanson motioned that one-year sounded fair, seconded by Commissioner Olson. A roll call vote was taken with Commissioners Heck, Hanson, Powell, Olson and Murray voting "Aye". MOTION CARRIED

APPROVE AUGUST 2026 Bills
Commissioner Olson motioned to approve August bills totaling $602,503.07 with general checking: #45354-45410, and direct deposit #2713-2729, payroll checking direct deposit #16960-17110, Officials Checking #6494-6496, NDPERS August $8,512.11, NDPHIT $13,404.62, and EFTPS / Loan / Fees / Quarterlies $24,914.57; motion seconded by Commissioner Powell. A roll call vote was taken with Commissioners Heck, Hanson, Powell, Olson and Murray voting "Aye". MOTION CARRIED.

PUBLIC COMMENTS
None currently.

OTHER
N/A at this time.

Adjourned 9/8/2026, 7:30 am

William 'Buff' Murray, President
Board of Parks & Recreation
City of Valley City, North Dakota

Ashley Martinson, Office Manager
Board of Parks & Recreation
Valley City, North Dakota