VALLEY CITY PARK BOARD PROCEEDINGS – October 7th, 2026, 7am
Gaukler Family Wellness Center

President, Buff Murray, presided and called the meeting to order.

ROLL CALL
Members Present: Commissioners Buff Murray, Jordyn Heck, Ross Powell, Kirk Olson and Seth Hanson
Members Absent:
Others Present: Tyler Jacobson: Executive Director, Ashley Martinson: Office Manager, Staff: Darvin Keys, Kelly Myers

Opened 10/7/2026, 7:00 am

APPROVE MINUTES FOR SEPTEMBER 8th, 2026
Commissioner Powell made a motion to approve the minutes from the previous meeting September 8th, 2026; seconded by Commissioner Olson. All voted "Aye." MOTION CARRIED.

YOUTH BASKETBALL CONTRACT
Rec Manager, Matt Brandvold, recommends the World of Officiating (WOO) contract for 2026-2027 season presented. Matt also looked into another contracting agency that runs an FM league and won't be able to staff November and December. Board recommends research into other contractors across the state, looking at price negotiation with WOO or looking at tournament to tournament contracts. Commissioner Olson moved to approve the 2026-2027 World of Officiating Contract; seconded by Commissioner Powell. A roll call vote was taken with Commissioners Heck, Hanson, Powell, Olson and Murray voting "Aye". MOTION CARRIED

FEES
Fees presented today were Gaukler Family Wellness, Rentals, Programs and Pool for a 3%-4% increase. Discussion took place around percentage. Golf Course fees are not included, but discussion for green fees and rentals going up and leaving passes the same in 2027 due to the early closure for the bridge to go in. These fees will come out later this year. Commissioner Heck motioned to approve 2027's 3% fee increase as presented with pickleball courts, max 3 be rented out at a time, seconded by Commissioner Hanson. Commissioner Olson brought up discussion about going to 5% vs 3% with our 3% tax cap or increasing specific areas 5% and others 3%. No changes a roll call vote was taken with Commissioners Powell, Hanson, Heck and Murray voting "Aye " and Commissioner Olson voting "Nay." MOTION CARRIED 4:1

ACCOUNTANT – CPA HAROLD ROTUNDA
NA

STAFF REPORTS
D. Keys- A draught season with heat, will look at reseeding area in 2027. Irrigation is 33 years old and is showing this season. Replacing heads costs about $700 and around 500 heads on the course that are slowly being replaced. Wires in the irrigation lines are breaking down. Down the line will be looking to replace the irrigation system. Original system was put in incorrectly, so this is a daily project for Mr. Keys. Keys, Jacobson and KLJ will be meeting Friday about smoothing flow to holes one (1) and nine (9) to the bridge. Next week irrigation lines will be blown out, along with concrete poured on the bridge and seven days to cure. Course will be closed for the season.

K. Meyers- Front desk staff has 10 college kids with only 2 new ones. Sportsman had an update last month and is taking extra time to work through. Tourist Park has been filled with a bunch of construction workers.

APPROVE SEPTEMBER 2026 Bills
Commissioner Heck motioned to approve September bills totaling $217,760.05 with general checking: #45411-45465, and direct deposit #2730-2748, payroll checking direct deposit #17111-17228, Officials Checking #NA, NDPERS September $8335.69, NDPHIT $13,404.62, and EFTPS / Loan / Fees / Quarterlies

APPROVE SEPTEMBER 2026 Bills- Continued…
$21,355.35; motion seconded by Commissioner Hanson. A roll call vote was taken with Commissioners Heck, Hanson, Powell, Olson and Murray voting "Aye". MOTION CARRIED.

PUBLIC COMMENTS
None currently.

OTHER
Golf Course Bridge insurance would be $25,000/annually. Mr. Jacobson will do some research with other bridges. Tabled till November.
Valley City Police Department requested use of parks and wellness center to conduct active shooter training. Public will be notified ahead of time on social media and possible radio when this training tis taking place.
Next week, Thursday, October 15th, a 10-year anniversary will take place for the Gaukler Family Wellness Center.
Partick will officially be done as a full-time employee; his position will be posted in December 2026.
Commissioner Powell wants to keep VCPR in the loop with what VCBA is working on having done at the field. Recently a soil test was done and good for 9 years. Soil testing has been completed to know what kind of turf to have put on the field and cost. A few other updates that will need to be completed are padding on fences and posts along with backstop netting replaced. Further discussion took place.

Adjourned 10/07/2026, 7:50 am

William 'Buff' Murray, President
Board of Parks & Recreation
City of Valley City, North Dakota

Ashley Martinson, Office Manager
Board of Parks & Recreation
Valley City, North Dakota